

Guidelines For Applying Fisheries Licenses Through OneBiz System

The types of Fishing Licenses provided through the One Biz system are as follows:

- Fishing Equipment License Application (private, company, commercial)
- Fisheries Farm License
- Fisheries Processing Building License

Among the requirements to apply for a Fishing License online through the OneBiz system are as follows:

- Applicants **must have an E-Darussalam account.**
- Applicants **must provide documents for upload** (such as non-revoked identity card, coloured passport-sized photo)

For applicants **WITHOUT** an E-Darussalam account, here are the steps to register and activate your account:

1. Register an account via the link below and complete the registration form:

- <https://nam.gov.bn/edregister/user/>

2. After registering, please activate your account as follows:

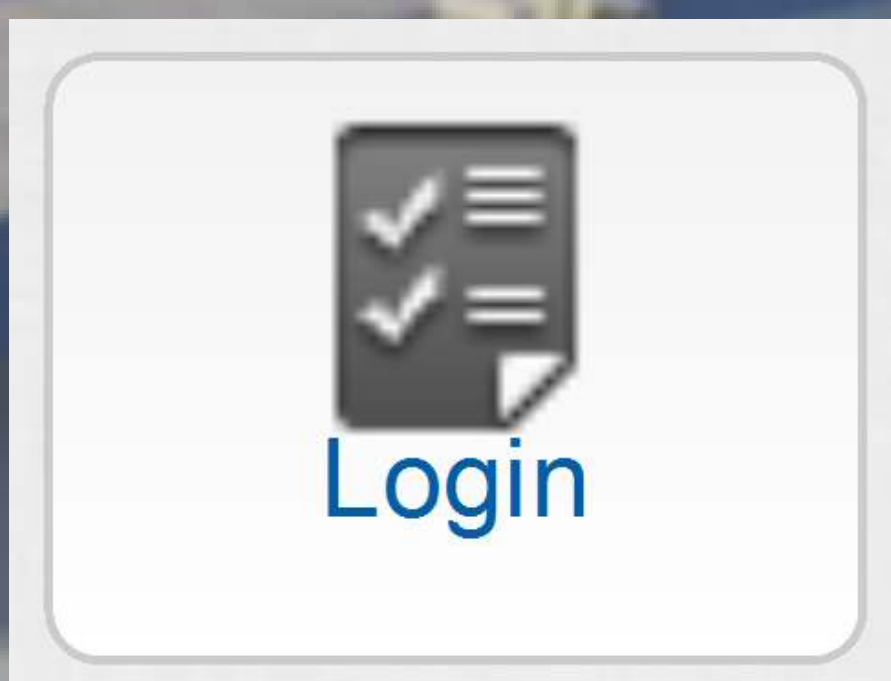
Type "**Activate my E-Darussalam account**"

- Include a clear picture of you (selfie) by holding the front of your identity card.
- Include a photo of the front of your identity card.
- Then send to 833123 or email to info@123.gov.bn

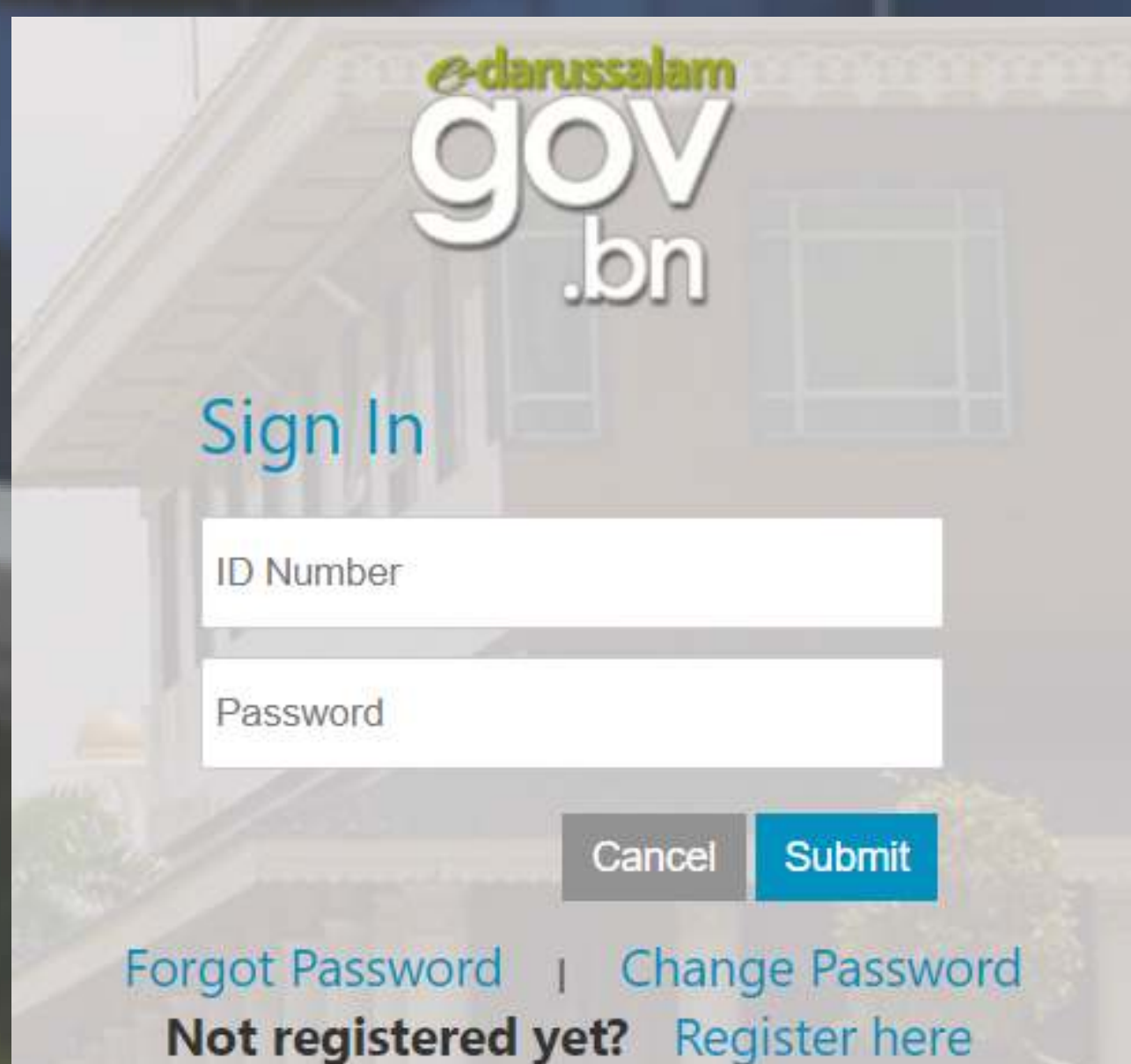
Guidelines For Applying Fisheries Licenses Through OneBiz System

STEP 1 : Log In

- Click **Login**

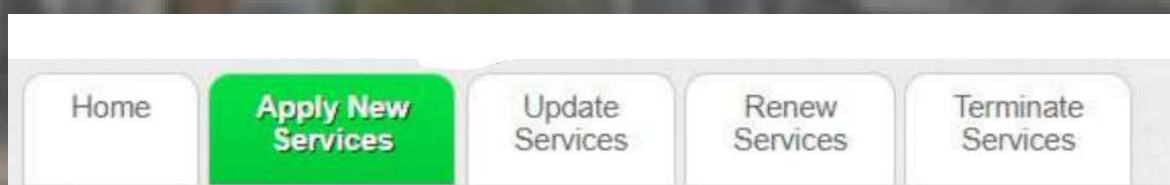


- Enter **E-Darussalam** account then click **"Submit"**

A screenshot of the e-darussalam.gov.bn website's sign-in page. At the top, the logo "e-darussalam gov.bn" is displayed. Below it, the text "Sign In" is shown in a blue font. There are two white input fields: "ID Number" and "Password". At the bottom right, there are two buttons: "Cancel" (grey) and "Submit" (teal). At the bottom left, there are links for "Forgot Password" and "Not registered yet?". At the bottom right, there are links for "Change Password" and "Register here".

STEP 2 : Apply Service

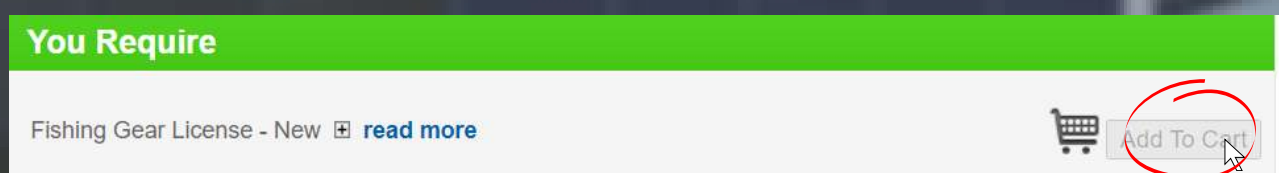
- choose *type of application*



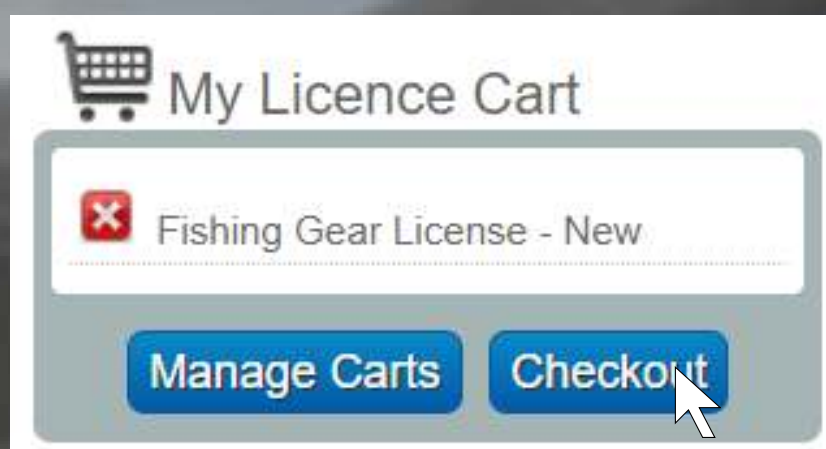
- choose *service*
(Please choose *Fishing Gear License*)

- [Fishing Gear License - NEW](#)
- Forest Worker Sub-License (Form 4) - NEW
- Operate Sawmill License (Form 6) - NEW

- click *"Add to cart"*



- click *"Checkout"*



Click "**Proceed**", after the following screen prompted:

- **payment detail**
- **supporting documents detail**

Confirm Certificate/Licence/Permit Selection

Please Note: You will not be able to modify your choice of licences after proceeding!

You Have Chosen to Apply for the following Licences :

Agency/Licence Name	Amount to pay upon:			Remove Licence
	Submission	Processing	Approval	
1. Fishing Gear License - New	-	-	To be determined	<input type="checkbox"/>
Total Amount Payable :			To be determined	

Fishing Gear License - New

- Satu (1) salinan Kad Pengenalan Pintar bagi pekerja tempatan atau polis/tentera *
- [SMALL SCALE] Satu (1) salinan gambar penuh perahu dengan no. pendaftaran perahu.
- [COMMERCIAL*] Surat kebenaran tawaran Permohonan dari Jabatan Perikanan (IKAN / 107)
- [COMMERCIAL*] Satu (1) salinan setiap pasport pekerja asing milik syarikat
- [COMMERCIAL*] Satu (1) salinan kuota pekerja dari Pejabat Buruh yang terkini
- [INDIVIDUAL*] Satu (1) salinan gambar berukuran passport
- [INDIVIDUAL] Satu (1) salinan buku pendaftaran perahu atau resit pembayaran bagi permohonan pendaftaran perahu dikeluarkan oleh Marine and Port Authority Brunei Darussalam (MPABD)
- [INDIVIDUAL] Satu (1) salinan gambar penuh perahu serta no. pendaftaran perahu disertakan
- [INDIVIDUAL] Jika nelayan sepenuh masa, borang pengesahan tidak bekerja diperlukan dari ketua kampung atau satu (1) salinan surat bersara dari Jabatan asal
- [SMALL SCALE*] Satu (1) salinan Kad Pengenalan Pintar atau pasport pekerja asing
- [SMALL SCALE*] Satu (1) salinan Lesen Pekerja Asing dari Pejabat Buruh
- [SMALL SCALE*] Surat kebenaran tawaran Permohonan dari Jabatan Perikanan
- [SMALL SCALE] Satu (1) salinan buku pendaftaran perahu dikeluarkan oleh Marine and Port Authority Brunei Darussalam (MPABD) yang terkini jika ada

[Back](#) [Proceed](#)

• **Personal/ Organizational Information**

- **Profiler** : If **Company**, please select "**Director**". Otherwise, select "**An individual**"
- **My Organization**: If **Company**, please select "**Business/ Company Registered**". Otherwise, please select "**Non-business/ Company Registered/ Cooperative**"
- Click "**Proceed**"

Tell us more about Yourself/Organisation :

I am applying as a:

- Director | Business Owner (Sole Proprietor) | Would be Licencee applying for my Business
- Qualified Person applying on the behalf of Client
- Authorized Person| Agent | Advertising Agent to submit on behalf of my Client | Organisation| Co-Operative
- An individual

My Organisation is :

- Business/Company Registered
- Non-business/Company Registered/Co-operative/Co-operative For individuals who are not registered with MOF.

[Proceed](#)

Personal Particulars will be displayed

- click **"Proceed"**

Personal Particulars

Welcome, **ABDUL BIN MOHAMMAD**

Your personal particulars as shown below will be shared with other Government agencies for the processing of your application. Please refer to the Privacy Statement for more information. If you do not agree, please logout from this licence application. If the personal information is not correct please update your personal information at Department of Immigration and National Registration.

Personal Particulars

Identification Type : Yellow IC
Identification Number : 00047190
Name : ABDUL BIN MOHAMMAD
Nationality : BRUNEI DARUSSALAM
Date of Birth : 19/01/1955

• Please verify that all information above is correct.

Proceed

- Complete the General Information and click **"Proceed"**

General Information

Applicant's Particulars

Name: [Text Field]

Identification Type: [Dropdown]

Identification Number: [Text Field]

Name: [Text Field]

Nationality: [Dropdown]

Date of Birth: [Text Field]

Address Type: [Dropdown]

Address: [Text Field]

Postal Code: [Text Field]

Country: [Dropdown]

City: [Text Field]

Contact

Office Telephone No.: [Text Field]

Mobile No.: [Text Field]

Mobile SMS Registration: [Text Field]

Mobile Email Registration: [Text Field]

Business / Company Details

Business / Company Name: [Text Field]

Business / Company Registration No.: [Text Field]

Operating Address

Address Type: [Dropdown]

Address: [Text Field]

Postal Code: [Text Field]

Country: [Dropdown]

City: [Text Field]

Contact

Office Telephone No.: [Text Field]

Mobile No.: [Text Field]

Mobile SMS Registration: [Text Field]

Mobile Email Registration: [Text Field]

Shipping Address

Address Type: [Dropdown]

Address: [Text Field]

Postal Code: [Text Field]

Country: [Dropdown]

City: [Text Field]

Address Contact

Address Contact

Name: [Text Field]


Mobile No.: [Text Field]

Mobile SMS Registration: [Text Field]

Mobile Email Registration: [Text Field]

Next Step: Proceed

- After completion, the General Information Status will change to ✔ Complete

- To complete the license form, in **Action column**, click this icon 

- Click **"Proceed"**

Complete Online Application Form

Section	Description	Estimated Filling Time	Status	Actions
1	General Information	6 Mins	✔ Complete	
2	Fishing Gear License - New	10 Mins	✘ Incomplete	

Please read the instructions below.

- To proceed to fill up the form, please click on the "Form Icon" beside the status.
- If you wish to fill up the form at a later time, please click "Save as Draft".

Back Save as Draft Proceed

- Complete the license application form
- Click **"Proceed"**

Application for Fishing Gear Licence - New (Page 1 out of 2)

Application Details

* Type of Business : Commercial Individual Small Scale

* Licensing Authority / Branch Collecting Licence : Department of Fisheries(Brunei Muara District ▾)

* District : Brunei and Muara ▾

* Mukim : Serasa

* Kampong : Serasa

* Operation Zone : Zone 1 ▾

* Job Status : Full-time ▾

Fishing Gear Details

Engine Details

Engine Specification

* Engine Model : v12

* Horsepower : 122 HP

* Total Unit : 12412

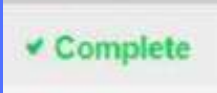
[Add More](#)

Assistant Details



* Requires Assistants : Yes No

[Previous](#)

[Back](#) [Save as Draft](#) [Proceed](#)

- After completion , the Status will change to 
- Click **"Proceed"**

Complete Online Application Form

Section	Description	Estimated Filling Time	Status	Actions
1	General Information	6 Mins	✓ Complete	
2	Fishing Gear License - New	10 Mins	✓ Complete	

Please read the instructions below.

- To proceed to fill up the form, please click on the "Form Icon" beside the status.
- If you wish to fill up the form at a later time, please click "Save as Draft".

[Back](#) [Save as Draft](#) [Proceed](#)

- Upload the required supporting document by clicking **“Browse”**
- click **“Upload All”** or **“Upload”**
- click **“Proceed”**

Attach Supporting Documents

Fishing Gear License - New

All fields marked with (*) are mandatory. You may upload files of no more than 10MB each. Submit Offline

Satu (1) salinan Kad Pengenalan Pintar bagi pekerja tempatan atau polis/tentera (*.pdf,*.doc,*.docx,*.jpeg)	* No file selected... Browse Upload
[COMMERCIAL*] Satu (1) salinan kuota pekerja dari Pejabat Buruh yang terkini (*.pdf,*.doc,*.docx,*.jpeg)	No file selected... Browse Upload
[COMMERCIAL*] Satu (1) salinan setiap pasport pekerja asing milik syarikat (*.pdf,*.doc,*.docx,*.jpeg)	No file selected... Browse Upload
[COMMERCIAL*] Surat kebenaran tawaran Permohonan dari Jabatan Perikanan (IKAN / 107) (*.pdf,*.doc,*.docx,*.jpeg)	No file selected... Browse Upload

[SMALL SCALE*] Surat kebenaran tawaran Permohonan dari Jabatan Perikanan (*.pdf,*.doc,*.docx,*.jpeg)	No file selected... Browse Upload
[SMALL SCALE] Satu (1) salinan buku pendaftaran perahu dikeluarkan oleh Marine and Port Authority Brunei Darussalam (MPABD) yang terkini jika ada (*.pdf,*.doc,*.docx,*.jpeg)	No file selected... Browse Upload
[SMALL SCALE] Satu (1) salinan gambar penuh perahu dengan no. pendaftaran perahu. (*.pdf,*.doc,*.docx,*.jpeg)	No file selected... Browse Upload

Back Clear All Upload All Proceed

- Tick the **Declaration checkbox**
- click **“Proceed”**
- click **“OK”**

List of Supporting Documents Attached

Fishing Gear License - New

1.	Satu (1) salinan Kad Pengenalan Pintar bagi pekerja tempatan atau polis/tentera :	pg 0.pdf
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Declaration

General Information

I have read and agree to the declaration [here](#).
 I declare that I have read, understood, and agreed to the terms [here](#).

Applications will be processed according to service level agreement (TPOR) should be made during the working day and if the application is made outside of working hours, the application will exceed department service level agreement (TPOR) because the application was made out of working time.

Fishing Gear License - New

I hereby declare that all information given in this application is true and correct; I also hereby declare that I have read, understood and agreed to the terms and conditions [here](#) and shall comply with the relevant provisions of the law and the conditions of this licence; and I am aware that legal action may be taken against me or the organization which I represent or both if the above details are found to be false.
 I declare that I have read, understood, and agreed to the terms [here](#).

null,null

Back Proceed

Application Details

- **2.14.1** Application Reference No.
- **2.14.2** File description
- **2.14.3** Application submit & created date
- **2.14.4** Application Status
- **2.14.5** Remarks from Approving Agency
- **2.14.6** Click "Proceed"



Application Details

Remarks

- Please note the Application ID for future references.
- Please make the necessary payment before your application can be processed.

Application Reference No. : N-2022-000702

Description **Edit**

Submitted On : 08/03/2022

Created On : 08/03/2022

Licence Details

Fishing Gear License - New

Status: Pending Agency Vetting

Withdraw

Remarks From Officer

No remarks

Copyright OneBiz

Application Details Withdraw All **Proceed**

Click here if applicant wish to **withdraw**

- The following screen will be prompted after applicant has submitted and completed the application

Thank you for using OneBiz

- You will be informed of any updates or follow-up actions via **email** or **SMS**
- You can click on the "Check Application Status" button to check your application status / details or return later via <http://www.business.gov.bn>

Check Application Status

- Please click "**Logout**" when finished



STEP 3: Online Payment For License Fee

- Click "**Login**"



- Click "**Check Status**"



- click the required application no.

Check Status

You can click on the respective application reference No. to make payment or check the current status of the application

New Licence Application

Page 1 of 1 Displaying 1 - 9 of 9
First Previous 1 Next Last Results Per Page: 10

Application Reference No.	Description	Submitted On
N-2015-000431	Edit	02-12-2015 14:39
N-2015-000429	Edit	02-12-2015 14:33
N-2015-000424	Edit	02-12-2015 14:29
N-2015-000381	Edit	27-10-2015 19:51
N-2015-000280	Edit	05-08-2015 10:04
N-2015-000217	Edit	03-08-2015 08:51
N-2015-000172	Edit	19-05-2015 11:32
N-2015-000165	Edit	19-05-2015 10:20
N-2015-000070	Edit	05-02-2015 10:34

Update Licence Application

Page 1 of 1 Displaying 0 - 0 of 0
First Previous 1 Next Last Results Per Page: 10

Application Reference No.	Description	Submitted On
No Submitted Application		

- Click "**Make Payment**"

Application Details

Remarks

- Please note the Application ID for future references.
- Please make the necessary payment before your application can be processed.

Application Reference No.: N-2015-000443

Description: [Edit](#)

Submitted On: 08/12/2015

Created On: 08/12/2015


Licence Details

Fishing Gear License - New Status: **Approved Pending Payment** Amount: **120.00** [Withdraw](#)

Payment Receipt

Receipt No: CN1-2015-000038 Date: 08-12-2015 15:27 [Print Receipt](#)

Remarks from Municipal Departments and District Offices

 No remarks


[Back](#) [Application Details](#) [Withdraw](#) [Make Payment](#)

- Choose and click the required **card logo**

MERCHANT NAME:

SELECT YOUR PREFERRED PAYMENT METHOD

Pay securely using SSL+ by clicking on the card logo below:



Cancel

© 2005-2019 Mastercard

- Enter **card details**

VISA: You have chosen VISA as your method of payment. Please enter your card details into the form below and click "pay" to complete your purchase.

Card Number:

Expiry Date: / **month/year**

Security Code: The 3 digits after the card number on the signature panel of your card.



Purchase Amount: **BND \$14.53**

Cancel 

- click **"PAY"**



- If the transaction is **successful**, this screen will be displayed



Transaction Results

Result of your transaction:

Your payment has been approved.

Please wait while you are redirected back to the merchant...

Copyright ©2017 TNS Payment Technologies Pty Ltd. All Rights Reserved.

SECURE PAYMENTS POWERED BY DIRECT

- In case that the transaction is **unsuccessful**, you will be redirected back to the merchant page. From the merchant page, you will be redirected back to the OneBiz page.

Result of your transaction:

Your payment has **NOT** been processed. It has been cancelled.

Please wait while you are redirected back to the merchant...

- Click **"Print Receipt"**

Application Details

Remarks

- Please note the Application ID for future references.
- Please make the necessary payment before your application can be processed.

Application Reference No. : N-2015-000443

Description : [Edit](#)

Submitted On : 08/12/2015

Created On : 08/12/2015

Licence Details

Fishing Gear License - New Status: **Approved Pending Payment** [Withdraw](#)
 Amount: **120.00**

Payment Receipt

Receipt No: CN1-2015-000038 Date: 08-12-2015 15:27 [Print Receipt](#)

- sample Payment Receipt



PAYMENT RECEIPT
ORIGINAL
KERAJAAN BRUNEI DARUSSALAM
GOVERNMENT OF BRUNEI DARUSSALAM

Receipt No :		ON-2016-000022			
Receipt Date :		13/04/2016			
Application Reference No :		N-2016-001999			
No	Licence Reference No	Licence Description	Fees: Unit	Revenue Code	Amount BND (\$)
1.	U201604130001777	Billboard, Signboard, Banner and Advertisement (SBA) Licence - New	E02A	SE02A/300200/R93017	BND 2.00
Total Amount Paid BND (\$) :		BND 2.00 Two Dollars only.			
Company Name :		GONGSI MA DEVELOPMENT SDN BHD			
Payee Name :		L. SING MEI			
Payee I.C. :		01078966			
Payment method :		Credit Card Online			
Credit Card Type :		-			
Issuing Bank :		-			
Approval Code :		-			
Payment channel :		Baiduri Bank			
Payment Location :		Online			
Received By :		Not Applicable			

THIS IS A COMPUTER GENERATED DOCUMENT. NO SIGNATURE IS REQUIRED.

Application Amendment

Applicant are required to make amendment if Agency requested amendment from applicant or Request document from applicant

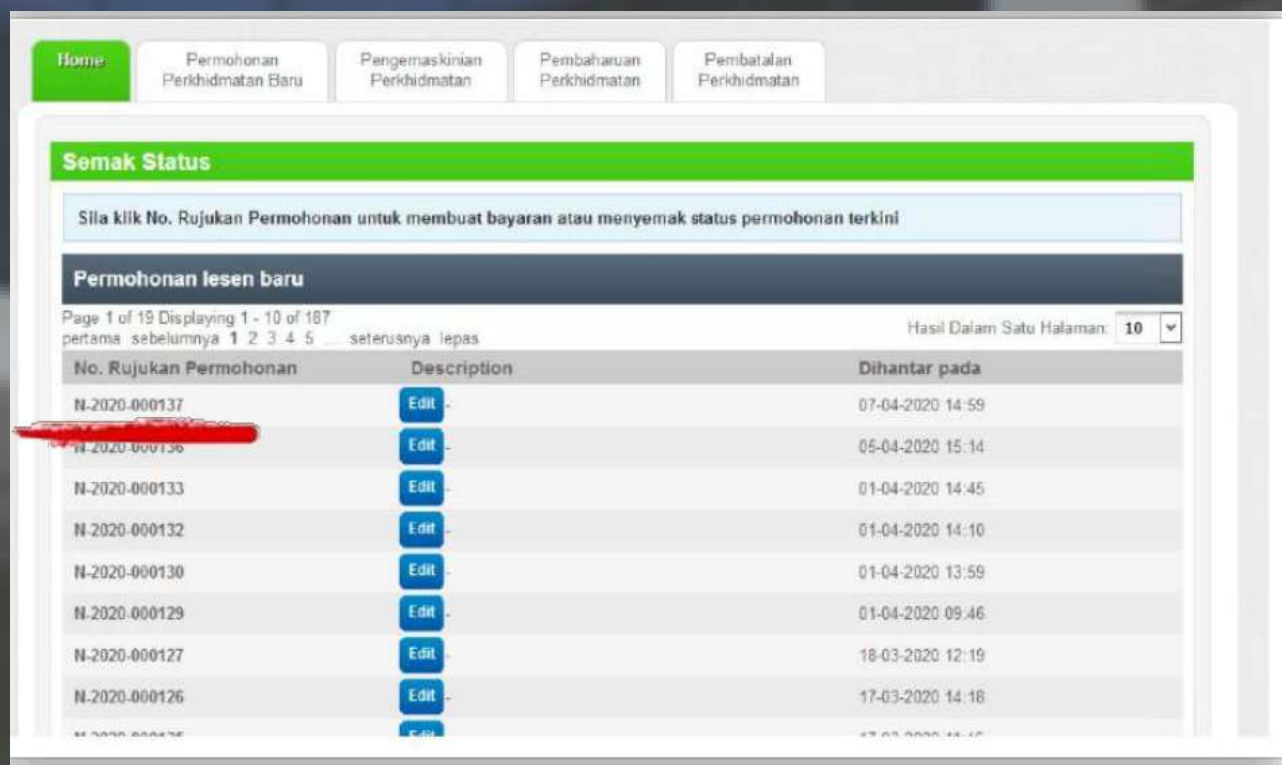
- Click "**Login**"



- Click "**Check Status**"



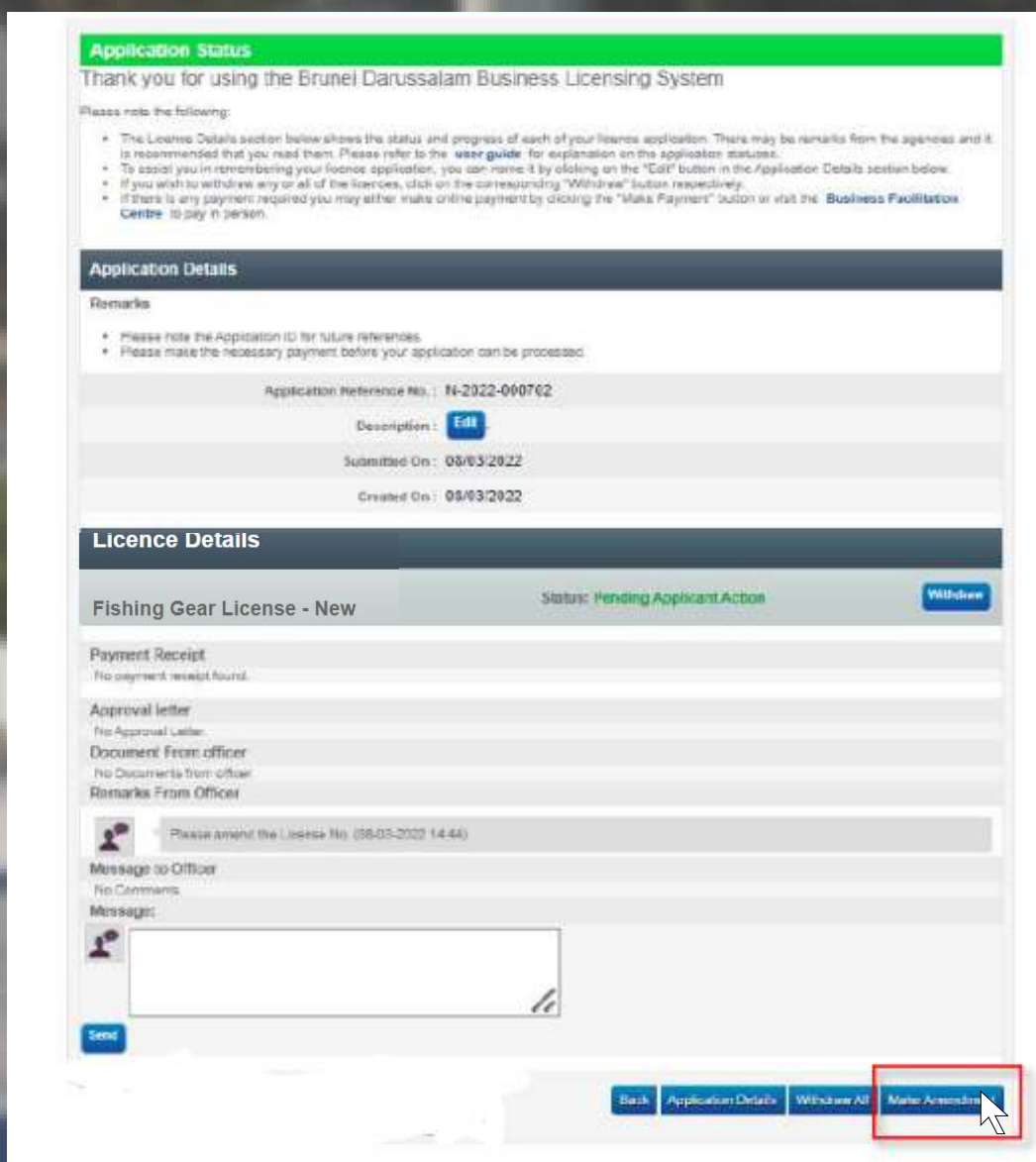
- Click the required application no e.g. N-2022-000702



The screenshot shows the 'Semak Status' page with a navigation menu at the top: Home, Permohonan Perkhidmatan Baru, Pengemaskinian Perkhidmatan, Pembaharuan Perkhidmatan, and Pembatalan Perkhidmatan. The main heading is 'Semak Status'. Below it, a message says: 'Sila klik No. Rujukan Permohonan untuk membuat bayaran atau menyemak status permohonan terkini'. Under the heading 'Permohonan lesen baru', there is a table with the following data:

No. Rujukan Permohonan	Description	Dihantar pada
N-2020-000137	Edit	07-04-2020 14:59
N-2020-000136	Edit	05-04-2020 15:14
N-2020-000133	Edit	01-04-2020 14:45
N-2020-000132	Edit	01-04-2020 14:10
N-2020-000130	Edit	01-04-2020 13:59
N-2020-000129	Edit	01-04-2020 09:46
N-2020-000127	Edit	18-03-2020 12:19
N-2020-000126	Edit	17-03-2020 14:18

- Click **"Make Amendment"**



Application Status
 Thank you for using the Brunei Darussalam Business Licensing System

Please note the following:

- The Licence Details section below shows the status and progress of each of your licences application. There may be remarks from the agencies and it is recommended that you read them. Please refer to the **user guide** for explanation on the application statuses.
- To assist you in remembering your licence application, you can name it by clicking on the "Edit" button in the Application Details section below.
- If you wish to withdraw any or all of the licences, click on the corresponding "Withdraw" button respectively.
- If there is any payment required you may either make online payment by clicking the "Make Payment" button or visit the **Business Facilitation Centre** to pay in person.

Application Details

Remarks

- Please note the Application ID for future references.
- Please make the necessary payment before your application can be processed.

Application Reference No.: N-2022-000762

Description: [Edit](#)

Submitted On: 05/03/2022

Created On: 05/03/2022

Licence Details

Fishing Gear License - New Status: Pending Applicant Action [Withdraw](#)

Payment Receipt
 No payment receipt found.

Approval letter
 No Approval Letter.

Document From officer
 No Documents from officer.

Remarks From Officer
 Please Amend the Licence No. (08-05-2022 1444)

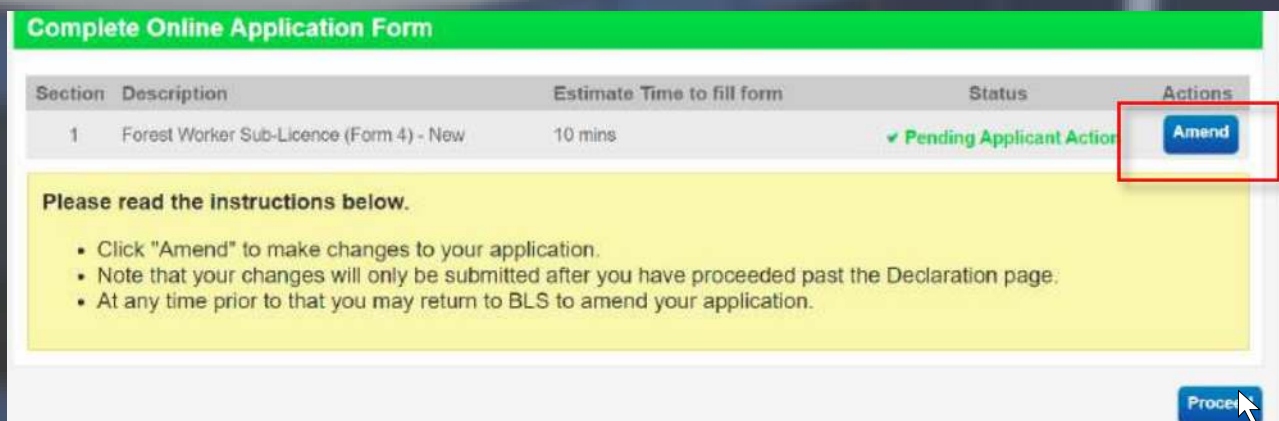
Message to Officer
 No Comments.

Message:

[Send](#)

[Back](#) [Application Details](#) [Withdraw All](#) [Make Amendment](#)

- Click **"Amend"** button and make the necessary changes then click **"Proceed"**



Complete Online Application Form

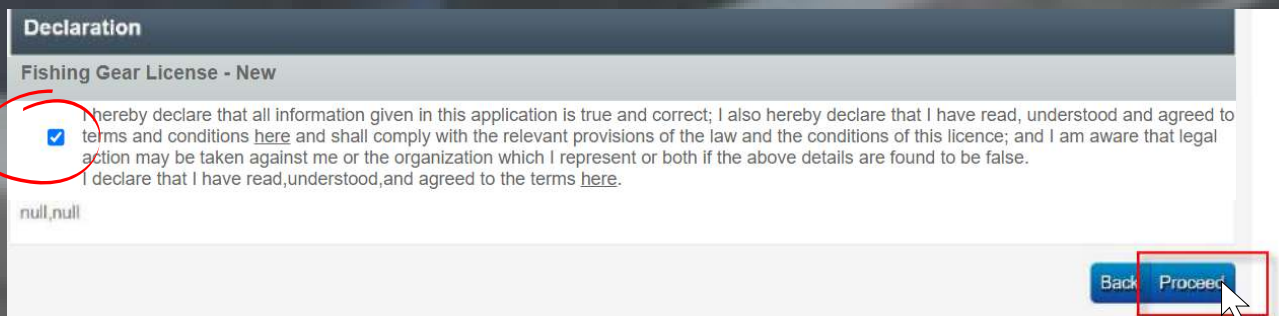
Section	Description	Estimate Time to fill form	Status	Actions
1	Forest Worker Sub-Licence (Form 4) - New	10 mins	✓ Pending Applicant Action	Amend

Please read the instructions below.

- Click "Amend" to make changes to your application.
- Note that your changes will only be submitted after you have proceeded past the Declaration page.
- At any time prior to that you may return to BLS to amend your application.

[Proceed](#)

- Tick the **declaration box** then click **"Proceed"**



Declaration

Fishing Gear License - New

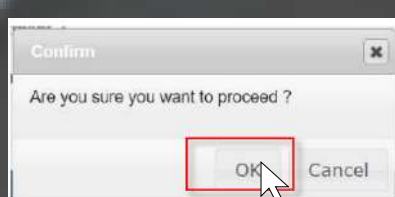
I hereby declare that all information given in this application is true and correct; I also hereby declare that I have read, understood and agreed to the terms and conditions [here](#) and shall comply with the relevant provisions of the law and the conditions of this licence; and I am aware that legal action may be taken against me or the organization which I represent or both if the above details are found to be false.

I declare that I have read, understood, and agreed to the terms [here](#).

null,null

[Back](#) [Proceed](#)

- Click **"OK"**



Confirm

Are you sure you want to proceed ?

[OK](#) [Cancel](#)

- Click **"Proceed"**

Application Details

Remarks

- Please note the Application ID for future references.
- Please make the necessary payment before your application can be processed.

Application Reference No. : N-2022-000702

Description : [Edit](#)


Submitted On : 08/03/2022

Created On : 08/03/2022

Licence Details

Fishing Gear License - New Status: **Pending Agency Vetting** [Withdraw](#)

Remarks From Officer

 - (08-03-2022 14:57)

[Application Details](#) [Withdraw All](#) [Proceed](#)

Thank you for using OneBiz

- You will be informed of any updates or follow-up actions via **email** or **SMS**
- You can click on the "Check Application Status" button to check your application status / details or return later via <http://www.business.gov.bn>

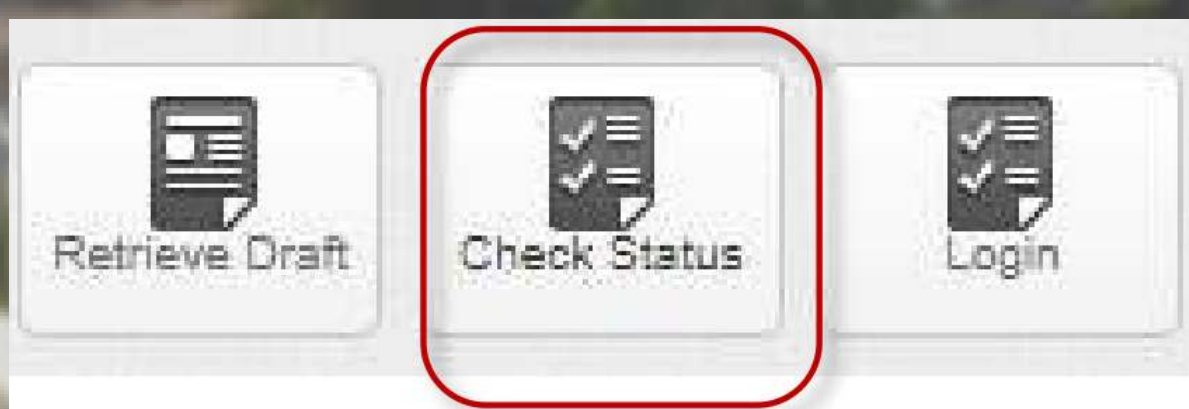
[Check Application Status](#)

- Complete the process then **Logout**



Download Approval Letter / Certificate

- Check Status



- click your application reference number. e.g. N-2017-005492

Check Status

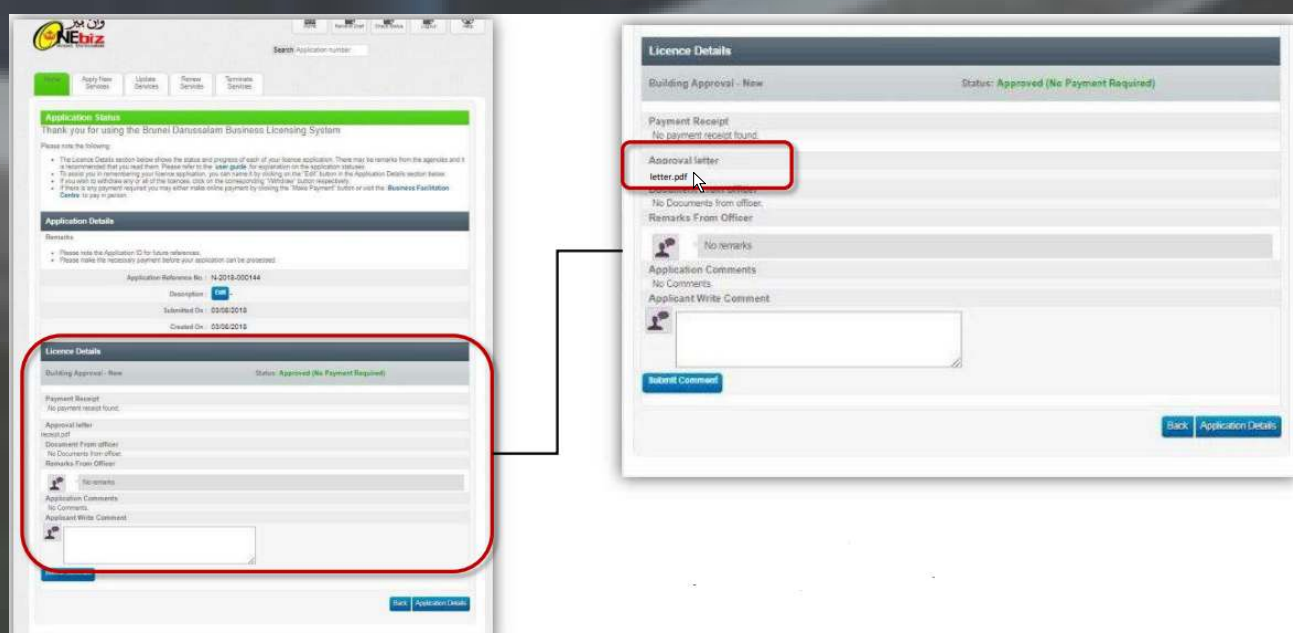
You can click on the respective application reference No. to make payment or check the current status of the application

New Licence Application

Page 1 of 2 Displaying 1 - 10 of 17
 First Previous 1 2 Next Last Results Per Page: 10

Application Reference No.	Description	Submitted On
N-2017-005492	Edit	08-07-2017 08:46
N-2017-000633	Edit	26-01-2017 09:23
N-2017-000285	Edit	12-01-2017 15:25
N-2017-000280	Edit	12-01-2017 14:36
N-2016-007952	Edit	12-01-2017 14:25
N-2016-006273	Edit	05-10-2016 15:27

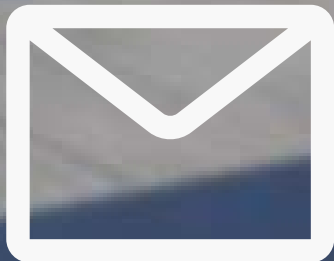
- download the letter (e.g. letter.pdf)



For More Information:



www.fisheries.gov.bn



info@@fisheries.gov.bn
enquiry@fisheries.gov.bn



+277 1453
(Licensing Counter)



Department of Fisheries



[@jabatanperikanan.bn](https://www.instagram.com/jabatanperikanan.bn)