

BY DE ANZA STUDENT
GOVERNMENT

ELECTIONS COMMITTEE



**APPLYING TO BE A
PART OF DASG?**

**CHECK OUT ALL EXECUTIVE POSITIONS
AVAILABLE!**

DASG ELECTIONS 2023-2024

HOW DO I APPLY?

01

Attend a mandatory Informational Session

Come to a mandatory applicant's info-session to learn about the requirements, orientation, expectations of the elections and more! Meet and chat with our current DASG officers!

All informational sessions are in-person only, located in the Student Council Chamber (Lower-Level of the Hinson Campus Center)

AVAILABLE DATES:

TUESDAY 1/24/2023 11:00 AM – 12:00 PM

WEDNESDAY 1/25/2023 2:30 PM – 3:30 PM

THURSDAY 1/26/2023 1:00 PM – 2:00 PM

TUESDAY 1/31/2023 11:00 AM – 12:00 PM

WEDNESDAY 2/1/2023 2:30 PM – 3:30 PM

THURSDAY 2/2/2023 1:00 PM – 2:00 PM

MONDAY 2/6/2023 2:00 PM – 3:00 PM

*****BONUS SESSION! FRIDAY 1/27/2023 1 PM - 2 PM**

HOW DO I APPLY?

02

Submit an application to the
application form at:

deanza.edu/dasg/elections

or scan here:



EXECUTIVE
POSITIONS
KEEP SCROLLING



EXECUTIVE POSITIONS

PRESIDENT

Goals:

Ensure the integrity and success of DASG Senate operations as detailed in the DASG Bylaws and the established objectives for the term of office, and that DASG Constituents are duly represented and their best interests are served at Shared Governance Committees.

Responsibilities:

1. Serve as the Chair and set the agenda of all DASG Senate and Executive Advisory meetings.
2. Swear in the DASG Senator elects.
3. Act as the official spokesperson of the Senate.
4. Be an automatic member of Chancellor's Advisory Council and College Council Shared Governances.
5. Communicate with the Student Trustee on Board Reports monthly.
6. Create and prioritize a set of goals for the DASG Senate and amend such goals as necessary.
7. Deliver the State of the Senate Address, outlining the vision of the DASG Senate for the year to the entire student body and the college community during Fall quarter (during College Opening Day).
8. Facilitate communications with the College President, various shared governances (Classified and Academic Senates), DASG Executives, and DASG Advisors.



VICE-PRESIDENT

Goals:

The Vice President plans, directs, coordinates, and oversees operations activities in the Administration Committee and assists the President in overseeing DASG as a whole. They ensure development and implementation of efficient action plans to meet current and future needs of the organization.

Responsibilities:

1. Ensure that all DASG Senators conduct their duties as detailed in the DASG Bylaws and the DASG President's established objectives for the term of office.
2. Attend and take minutes for President during Executive Advisory meetings.
3. Serve as Chair of the Administration Board, oversee all action plans across serving members of the Administration Board
4. Onboard all senators who join DASG in time of position vacancies.
5. Maintain attendance records of all DASG Senators at Shared Governance Committee meetings and DASG Senate meetings.
6. Collect the shared governance reports, office hours, and field hour forms of all DASG Senators by the end of each applicable week, and publicly post them by the following week.
7. Create and prioritize a set of goals for the DASG Senate and amend such goals as necessary.
8. Facilitate communications with the College President, various shared governances, DASG Executives, and DASG Advisors.



CHAIR OF FINANCE

Goal:

Represent and Chair the Finance committee in a way where both the DASG General Budget (Fund 41) and Student Representation Budget (Fund 46) allocations are allocated in an accountable, transparent, accessible, and equitable manner.

Responsibilities:

1. Manage and oversee all DASG funds and accounts, both budgeted and reserved, in accordance with the DASG Finance Code and ensure income and expenditure commitments are met.
2. Chair and lead the Finance Committee
3. Facilitate budget deliberations in the months of October to March.
4. Present completed budget draft to the FHDA Board of Trustees
5. Research and review other budget concerns and make recommendations to the DASG Senate.
6. Ensure that the Finance Committee receives a financial overview and procedures training.



CHAIR OF MARKETING

Goal:

Create and distribute marketing campaigns, material, and strategies to raise awareness to the actions and events of DASG, student life on campus, special interest groups, and resource facilities.

Responsibilities:

1. Manage, oversee, and chair the Marketing Committee
2. Create and edit marketing material (like Instagram and Facebook posts and videos, flyers, posters, etc.) to promote DASG and inform the community of DASG actions
3. Proficiency in media editing software (like Canva)
4. Distribute and post marketing materials (like flyers and posters), on and around campus
5. Work with De Anza College's Office of College Life and Office of Communications to promote upcoming events online and in-person



CHAIR OF PROGRAMS

Goal:

Plan and host DASG endorsed events including but not limited to DASG Senate wide events, collaboration with clubs or organizations on and off campus.

Responsibilities:

1. Serve as the Chair and set the agenda of all DASG Programs Committee meetings.
2. Oversee all DASG hosted programs and events that develop, educate, enrich, entertain, and connect DASG Constituents.
3. Ensure all events accommodate accessibility requests.
4. Recommended to schedule and host equity, diversity, and inclusion focused events in collaboration.
5. Manage and delegate Vice Chair, Events Coordinator Senators, and interns to work in teams to complete work necessary for all programs and events.
6. Ensure all DASG events are eco-friendly.



CHAIR OF STUDENT RIGHTS AND EQUITY

Goal:

Be a bridge of communication between the student body and De Anza Student Government as a whole. They are not only tasked with maintaining and ensuring that DASG acts equitably, but in charge of being a representative of their fellow students' voices.

Responsibilities:

1. Chairs and creates the weekly agenda for the Student Rights and Equity committee
2. Be a facilitator of events and workshops that support the committee's overarching goal
3. Be an accessible point of contact for student concerns and continuously seek student input to improve the conditions of De Anza to promote a culture of inclusivity, diversity and equity.
4. Create and oversee projects and/or initiatives that will help create tangible change in the efforts to create a safe and prosperous campus for all De Anza students.
5. Ensure that student voices are present and active across De Anza's campus. Including but not limited to, various shared governances (Equity Action Council, PAC, etc.), campus wide organizations and any temporary committees/projects that are created during their term.



CHAIR OF INTER-CLUB COUNCIL

Goal:

The goal of the Chair of Inter-Club Council is to bridge the communication between clubs and students, making the community college experience as whole as possible for students.

Responsibilities:

1. Act as the official spokesperson of the Inter-Club Council
2. Preside over and create agendas for all bi-weekly ICC Representative Meetings and ICC Executive Meetings
3. Serve in the absence of other Chairs within the ICC.
4. Act as a voting member and attend weekly DASG General Senate Meetings
5. Maintain constant communications with the other ICC Chairs, DASG Executives and Senators, ICC Advisor, and ICC Interns
6. Oversee all ICC events that help with promoting clubs and oversee all club orientations



STUDENT TRUSTEE

Goal:

Effectively communicate information as the liaison between DASG and the district board. Represent De Anza and the student voices at the district board level at Board Meetings and conferences.

Responsibilities:

1. Attend Board of Trustees meeting every month.
2. Communicate with DASG President on board reports.
3. Relay information from the Board of Trustees to DASG, and vice versa.
4. Represent student voices at Board of Trustees meetings.
5. Represent De Anza at Trustee conferences.





HAVE QUESTIONS? CONTACT US!

WEBSITE:

<https://www.deanza.edu/dasg/elections/>

EMAIL:

DASGVICEPRESIDENT@FHDA.EDU